

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....January 24, 2018

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Mike Dama, Cory Sotka, Lyle Cherry, Travis Mueller, Amy Grandaw and Gary Huc were present. Kris Heidewald was absent. Others present: Patrick Mans – Superintendent, Jeff Walsh – Elementary/Middle School Principal, Jeff Baumann – High School Principal, Tom White – Buildings, Grounds and Transportation Director, Linda Tarmann - Business Administrative Assistant, Sarah Jones – Bookkeeper, Jannie Marsolek – Administrative Secretary, Jeff Dorschner – Athletic Director, Nick Schramm – Technology Director, James Kirchberg – Teacher, and Shelly Vold – Teacher.
- IV. APPROVAL OF AGENDA: Motion by Mueller, seconded by Grandaw to approve the agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
  - A. MINUTES OF REGULAR MEETING DECEMBER 20, 2017
  - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
  - C. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Mueller to approve consent agenda as presented with General Fund vouchers 92952-93290 in the amount of \$375,279.76 with voids of 92791, 9316, 93168 and 93198 and Fund 60 vouchers 164485-164489 in the amount of \$780.80. Motion carried 6-0.
- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: Mr. Mans thanked Mr. White and his staff for setting up for the recent Christmas Concert. He also thanked Mr. Kopfhammer and Mrs. Kanestrom for their hard work in preparing the students, as well as Mrs. Heidewald and Mrs. Pepin for their help with the raffle.
- VIII. REPORTS
  - A. COMMITTEE REPORTS
    1. BUILDINGS, GROUNDS AND TRANSPORTATION: Mr. Dama reported that the committee met on 1/15/18 at the Elementary School and reviewed the Elementary Greenspace bids and voted to move Dan Risner's bid of \$27,100 forward to the Board for approval. They also reviewed the greenspace irrigation bids, with Mr. White asked to get additional information regarding this aspect of the project prior to the committee's next meeting in February. Finally, they

discussed the Elementary/Middle School HVAC system as related to the findings of the Facility Needs Study. A consultant will be sought to help with determining the best system for the facility.

**B. ADMINISTRATIVE REPORTS**

1. **PATRICK MANS – SUPERINTENDENT:** Mr. Mans reported that we will be hosting a shared in-service with Wausaukee staff on February 5. Staff will take part in a presentation on customer service presented by nationally recognized speaker Cary Cavitt. He also reported that our local state legislators Jeff Mursau and Tom Tiffany are co-sponsoring a bill which will allow local school districts to raise their revenue limit by \$100 per year until reaching the state average per pupil spending. This means that our District, currently at \$9,300 per pupil would be allowed to raise approximately \$76,000 per year for five years until that \$9,800 limit is reached. It is noted that Governor Walker supports the bill. Finally, he discussed the recent weather-related closures.
2. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported on the December student award winners, winter sports, 1<sup>st</sup> semester exams, and on the all-day in-service held on January 20.
3. **JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Mr. Walsh reported on the sock hop and karaoke held on Friday, January 19 that celebrated the end of the 2<sup>nd</sup> quarter. He reported on the MAP testing to begin soon, and that report cards will be going out on Thursday, January 25. The 7<sup>th</sup> and 8<sup>th</sup> grades will have student-led conferences with their parents on February 14. Finally, he reported on the first round of the spelling bee for the 5<sup>th</sup> through 8<sup>th</sup> grades. The next round will take place at Wausaukee Elementary School in February.
4. **TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR:** Mr. White reported on a broken pipe in the Elementary School boiler room, causing flooding of the little gym and surrounding storage areas. On December 27, a training for custodial staff was conducted by Nassco, a distributor of several custodial supply brands. It was at no cost to the District. Also there was the maintenance director and his assistant from CYI. He reported that he and Mr. Mans were approached by a vendor selling ZipTech, an emergency “call” system for staff, which they are researching for viability for implementation for the 2018-2019 school year. He also updated the Board on bus route information.
5. **JEFF DORSCHNER – ATHLETIC DIRECTOR:** Mr. Dorschner reported on the High School winter sports standings, and updated the Board on the status of the new wrestling mat that will make its debut at the WIAA State Individual Wrestling Tournament at the Kohl Center in February. Due to the water damage to the one in the Elementary School little gym, an insurance claim will cover the cost of this mat. There will be another one ordered for next year’s tournament using general fund money, which was approved for a mat last school year. The

wrestling club will be responsible for transportation from the Kohl Center at the conclusion of the tournament.

6. JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR: Mrs. Huc was absent, so Mr. Mans reported that there was no meeting yet in January, but wanted the Board to know what is being worked on. She is working on Broom Hockey and the After-School Program. Tumbling has started, with 27 students in the little's group, and 12 in the Thursday group. She attended the recent CBA meeting. The Healing Wall will be coming to Crivitz from August 30 – September 2. The Rescue Squad is in the process of working on the community garden and would like to partner with the shop program to make raised flower boxes, fences or bird houses. The next meeting is Tuesday, January 30.
7. MADELIN EITING - STUDENT COUNCIL REPRESENTATIVE: Miss Eiting reported that Forensics has their first meet on February 5 in Coleman, Science Club is trying to get students interested in the computer technology aspect of science and would like to buy robots with some of the grant money received, Hi-Q has their first meet on January 25 in Peshtigo, Yearbook is finishing up business ads and Senior ads, Student Council meets on January 31 to begin planning spring activities, and National Honor Society's Blood Drive has been rescheduled until March 28.

#### IX. INFORMATION/DISCUSSION

- A. 2016-2017 AUDIT REPORT: Karen Kerber, of Kerber Rose reviewed the 2016-2017 audit report via phone conference.
- B. 2018-2019 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: Mr. Mans sent information in Board packets regarding setting limits for open enrollment of regular and special education students. He recommended following the DPI formulas, stating that the District has not limited the regular open enrollment students in the past.
- C. ELEMENTARY GREENSPACE IMPROVEMENTS BID: Mr. Mans turned the discussion over to Mr. White, who reported that the bid tabulations were included in the Board packets, and that the Buildings, Grounds and Transportation committee reviewed them, recommending Dan Risner & Son's bid of \$27,100.

#### X. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)
  1. VARSITY ASSISTANT SOFTBALL COACH: Motion by Grandaw, seconded by Sotka to approve the resignation of Jim Pickett as varsity assistant softball coach. Motion carried 6-0.

B. APPOINTMENTS

1. TUMBLING ASSISTANT: Motion by Grandaw, seconded by Sotka to approve Mackenzie Danielson as tumbling assistant. Motion carried 6-0.
2. SUBSTITUTE SCHOOL NURSE: Motion by Cherry, seconded by Grandaw to approve Melissa Newingham as substitute school nurse. Motion carried 6-0.
3. VOLUNTEERS/CHAPERONES: Motion by Sotka, seconded by Grandaw to approve the list of volunteers/chaperones as presented. Motion carried 5-0-1 with Dama abstaining.
4. COMMUNITY EDUCATION ADVISORY COUNCIL MEMBER: Motion by Grandaw, seconded by Mueller to approve Jen Bury as Community Education Advisory Council Member. Motion carried 6-0.
5. SUBSTITUTE PARAPROFESSIONAL: Motion by Cherry, seconded by Sotka to approve Eric Flanders as substitute paraprofessional. Motion carried 6-0.
6. SUBSTITUTE CUSTODIAL: Motion by Grandaw, seconded by Mueller to approve Eric Flanders as substitute custodial employee. Motion carried 6-0.

C. 2016-2017 AUDIT REPORT: Motion by Mueller, seconded by Cherry to approve the 2016-2017 audit report as presented via phone conference by Karen Kerber of Kerber Rose. Motion carried 6-0.

D. 2018-2019 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: Motion by Huc, seconded by Sotka to approve 2018-2019 Open Enrollment Limits for Regular and Special Education, adopting the special education caseload recommendations from the DPI as presented, with no limits to regular education. Motion carried 6-0.

E. ELEMENTARY GREENSPACE IMPROVEMENTS BID: Motion by Grandaw, seconded by Sotka to approve Dan Risner & Son's bid of \$27,100 for Elementary Greenspace Improvements. Motion carried 5-1 with Mueller opposed.

XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c)(f) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS...

A. PERFORMANCE EVALUATION

1. NEW TEACHERS

2. ADMINISTRATIVE STAFF

Motion by Grandaw, seconded by Huc to recess to closed session at 6:48 p.m. as read. Roll call vote was taken: Dama-Yes, Sotka-Yes, Cherry-Yes. Heidewald-Absent, Mueller-Yes, Huc-Yes, and Grandaw-Yes. Motion carried.

XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION  
AS PER WISCONSIN STATE STATUTE 19.85(2)

A. SUPERINTENDENT AND PRINCIPAL CONTRACTS

Motion by Grandaw, seconded by Sotka to reconvene into open session at 8:40 p.m. Motion carried 6-0. Motion by Grandaw, seconded by Mueller to approve a one-year extension for Superintendent and Principal Contracts. Motion carried 6-0.

XIII. ADJOURNMENT: Motion by Mueller, seconded by Grandaw to adjourn at 8:41 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Kris Heidewald  
Clerk

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Michael Dama  
President